

SPECIAL REGULATION No. 3

(The rules for the functioning of the Steering Committee of
the College of Commissioners General of Section)

SPECIAL REGULATION No. 3

Concerning the rules for the functioning of the Steering Committee of the College of
Commissioners General of Section

ARTICLE 1 – Purpose

The purpose of this Special Regulation is, in accordance with Articles 7, 10, and 34 of the General Regulations of the 2005 World Exposition, Aichi, Japan (hereinafter referred to as “the General Regulations”, and the 2005 World Exposition, Aichi, Japan, as “the Exhibition”), to specify the necessary rules concerning the functioning of the Steering Committee of the College of Commissioners General of Section concerning (hereinafter referred to as the “Steering Committee”) of the Exhibition.

ARTICLE 2 – Duties of the Steering Committee

1. The Steering Committee shall, in regard to the daily management of the Exhibition, address all problems of common interest to official participants and ensure that the General Regulations and the Special Regulations are applied correctly. Moreover, the Steering Committee shall act in a consultative role to the Commissioner General of the Exhibition as circumstances demand.
2. The Steering Committee shall exercise specific authority when disputes arise between official participants, and between the Japan Association for the 2005 World Exposition (hereinafter referred to as “the Organiser”) and any official participant, in accordance with Article 10 of the General Regulations.

ARTICLE 3 – Members

Membership in the Steering Committee shall be chosen from the Commissioners General of Section from the International Exhibitions Bureau (hereinafter referred to as the “B.I.E.”) member states participating in the Exhibition. Commissioners General of Section who become members of the Steering Committee should attend the meetings of the Steering Committee, be actively involved in the Exhibition, and be present regularly at the Exhibition site.

ARTICLE 4 – President and vice-president

1. The president of the College of Commissioners General of Section shall also be the president of the Steering Committee. The vice-president of the Steering Committee shall be elected from among its members through a simple majority vote by the Steering Committee.

2. The president shall preside over the meetings of the Steering Committee. In case of the president's absence or other hindrance, the vice-president shall preside over the meeting of the Steering Committee.

ARTICLE 5 – Technical Adviser appointed by the B.I.E.

The B.I.E. shall appoint and remunerate one Technical Adviser, who shall not be a national of Japan, in consultation with the Commissioner General of the Exhibition. The duties of the Technical Adviser shall be to advise the Steering Committee on matters relating to B.I.E. regulations, establish the agenda for meetings, prepare the minutes of meetings, of which he/she shall submit a copy to the B.I.E., and provide appropriate assistance in regard to the items raised at the meeting. The Technical Adviser shall attend all of the meetings of the Steering Committee but shall not have the right to vote.

ARTICLE 6 – Frequency of meetings

The regular meetings of the Steering Committee shall, following the first meeting, be held once every 6 months until the opening of the Exhibition and once every month during the Exhibition, in a manner voted upon and separately specified by the Steering Committee.

ARTICLE 7 – Extraordinary meetings

Extraordinary meetings of the Steering Committee shall be called by the president at his/her own discretion, or upon request by the Commissioner General of the Exhibition or one-third or more of the members of the Steering Committee.

ARTICLE 8 – Assistance to the Steering Committee

The Commissioner General of the Exhibition and the Organiser shall provide, at their own cost, the following assistance and any other necessary assistance to the Steering Committee to facilitate the accomplishment of the duties of the Steering Committee:

- (1) provision of facilities and interpretation services for the meetings of the Steering Committee;
- (2) assistance with office and administrative arrangements for the Secretariat of the Steering Committee;
- (3) provision of a Liaison Officer to ensure efficient communication with the B.I.E.

ARTICLE 9 – Attendance

Only members of the Steering Committee and the Technical Adviser may attend the meetings of the Steering Committee. However, each member may be accompanied by one adviser, who shall not have any vote or voice at the meeting.

ARTICLE 10 – Mandate

Members of the Steering Committee may, when they have a substantial reason, yield their mandate to another member so that the latter may represent the former.

ARTICLE 11 – Quorum and vote

1. The deliberations of the Steering Committee shall be valid only when at least half of its members (including representatives, in accordance with the preceding article) are present at the meeting.
2. Decisions shall be made by simple majority vote of members present. In case of equal number of votes, the president shall have the casting vote.

ARTICLE 12 – Activities Report

After the conclusion of the Exhibition, the Steering Committee shall prepare a report of its activities, which it shall submit to the College of Commissioners General of Section, the B.I.E., and the Commissioner General of the Exhibition.

