

**SPECIAL REGULATION No. 2**

(The conditions of participation in the Exhibition)

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Concerning the conditions of participation in the Exhibition

## **CHAPTER I: GENERAL PROVISIONS**

### **ARTICLE 1 – Purpose**

The purpose of this Special Regulation is to set forth the conditions for participation in the 2005 World Exposition, Aichi, Japan (hereinafter referred to as “the Exhibition”) in accordance with Sections III and IV of the General Regulations of the Exhibition (hereinafter referred to as “the General Regulations”).

### **ARTICLE 2 - Definition of official participant**

1. Official participants are those foreign governments and international organisations that have accepted the official invitation of the Government of Japan to participate in the Exhibition.
2. International organisations are to be understood as intergovernmental organisations which pursue the aim of promoting international cooperation in scientific, economic, cultural and other fields.

### **ARTICLE 3 - Definition of non-official participant**

Non-official participants are those parties who have been authorised by the Japan Association for the 2005 World Exposition (hereinafter referred to as “the Organiser”) to participate outside the sections of official participants.

### **ARTICLE 4 - Compliance with laws and regulations**

The participants shall comply with the General Regulations, the Special Regulations, the relevant laws and ordinances of Japan, and the supplementary instructions and directives issued by the Organiser that are in accordance with the General Regulations and the Special Regulations.

### **ARTICLE 5 – Exhibits**

1. All presentations shall conform to “Special Regulation No. 1 concerning the definition of the theme of the Exhibition and guidelines for the development of the theme by the Organiser and the participants” and must be approved by the Organiser.

2. All items and exhibition materials to be exhibited shall conform to “Special Regulation No. 1 concerning the definition of the theme of the Exhibition and guidelines for the development of the theme by the Organiser and the participants” and “Special Regulation No. 4 concerning construction, installations, fire prevention, labour safety and the protection of the environment” and must be approved by the Organiser.
3. Under no circumstances shall be allowed onto the Exhibition site any material or object considered dangerous, harmful to humans, animals or the environment, or detrimental to public order according to the relevant laws and ordinances of Japan.

## **CHAPTER II: OFFICIAL PARTICIPANTS**

### **ARTICLE 6 - Participation Contract**

1. Official participants who wish to take part in the Exhibition shall conclude a Participation Contract with the Organiser. The Participation Contract shall be signed by the Commissioner General of Section and a representative of the Organiser and countersigned by the Commissioner General of the Exhibition.
2. In cases where official participants wish to carry on commercial or other activities, they shall comply with “Special Regulation No. 9 concerning commercial activities by official participants”. Further details of such activities shall be set out in the Appendix to the Participation Contract.
3. The Participation Contract shall be supplemented by the plans and documents set forth in “Special Regulation No. 4 concerning constructions, installations, fire prevention, labour safety, and the protection of the environment”.

### **ARTICLE 7 - Provision of covered exhibition space in modular buildings**

1. The Organiser shall make available to official participants covered exhibition space in modular buildings.
2. No rental fee shall be charged for the covered exhibition space allocated to official participants.

### **ARTICLE 8 - Allocation of exhibition space**

1. Official participants shall submit to the Organiser the application for the allocation of covered exhibition space in modular buildings, together with the requested information regarding the nature and content of their presentation and the size of the individual exhibition area (based on

modules of 18m X 18m, up to a maximum of 5 modules for each official participant). This information shall include a Theme Statement as described in Article 6 of "Special Regulation No.1 concerning the definition of the theme of the Exhibition and the guidelines for the development of the theme by the Organiser and the participants". Official participants shall at the same time indicate any requirements for open-air space for theme-related exhibits and demonstration projects. This application shall be submitted at the latest 24 months prior to the opening of the Exhibition.

2. The Organiser shall inform the official participant of the results of the application in writing within 120 days after its receipt. If the Organiser judges that the presentation proposed by the participant is not in accordance with the theme of the Exhibition, or otherwise not acceptable, the reasons for this non-acceptance will be communicated in writing to the official participant and the necessary modifications will be agreed upon with the Commissioner General of Section.
3. The Organiser shall allocate exhibition spaces taking into account the application set forth in paragraph 1 of this Article and the date of acceptance of the official invitation to participate in the Exhibition. The exhibition space allocation will be confirmed upon signature of the Participation Contract. Consequently, the allocation shall be considered provisional until the Participation Contract is signed by both parties.
4. Before the execution of the Participation Contract, the Organiser has the right to change, without liability of any kind, the site plan and the allocation of exhibition spaces within the Exhibition in order to ensure the successful operation of the Exhibition and the harmony of the Exhibition site.

#### **ARTICLE 9 - Availability, completion and restoration deadlines for exhibition space in modular buildings**

1. The individual exhibition spaces in modular buildings shall be handed over to official participants by September 15, 2004.
2. The interior and exterior conversion and finishing work of pavilions shall be completed by February 10, 2005.
3. All decoration, finishing tasks, and installation of displays shall be completed by March 10, 2005. The Commissioner General of the Exhibition may seek the cooperation of official participants to make their exhibitions space available for pre-Exhibition events such as media previews.
4. Official participants shall vacate and restore the sites allocated to them to their original condition returning them to the Organiser by October 25, 2005.

#### **ARTICLE 10 - Open-air space for theme-related exhibits and demonstration projects**

1. The Organiser shall hand over open-air space for theme-related exhibits and demonstration projects to official participants by September 15, 2004. All work on these exhibits and demonstration projects should be completed by February 10, 2005. The spaces should be restored to their original condition by October 25, 2005.
2. In the case of open-air exhibits and demonstration projects of a limited duration, the dates for availability of the spaces, for the presentation of these exhibits and demonstration projects and for the restoration of the spaces shall be agreed to individually between the official participants concerned and the Organiser, with the approval of the Commissioner General of the Exhibition.
3. The Organiser shall offer documentation containing guidelines and examples for open-air theme-related exhibits and demonstration projects from the end of 2002, at the latest.

#### **ARTICLE 11 - Provision of services**

1. The Organiser shall throughout the Exhibition ensure the supply of the services which follow at the rates charged within Aichi Prefecture. Official participants shall be responsible for the equipment installation costs as well as the utilisation costs of the aforementioned services within their building site or exhibition area:
  - (1) electricity / gas
  - (2) telecommunications
  - (3) water inlets and outlets
  - (4) chilled water for air conditioning
  - (5) garbage collection and disposal
  - (6) other services which the Organiser deems appropriate:

Other services which the Organiser deems appropriate and which the official participants will be responsible for the costs of shall be approved by the Commissioner General of the Exhibition after consultation with the International Exhibitions Bureau (B.I.E.).
2. Official participants shall comply with “Special Regulation No. 4 concerning constructions, installations, fire prevention, labour safety, and the protection of the environment”, “Special Regulation No. 10 concerning general services”, and the relevant laws and ordinances of Japan, for the installation of equipment and the utilisation of the services in paragraph 1 of this Article.

3. The Organiser shall provide official participants, for their reference, with a list of companies which carry out the services listed below:

- (1) pavilion maintenance and cleaning
- (2) installation of security devices
- (3) installation of fire protection devices
- (4) security services
- (5) architecture and engineering
- (6) landscaping and gardening
- (7) exhibit decoration
- (8) exhibition guides
- (9) other services requested by official participants and deemed appropriate by the Organiser

#### **ARTICLE 12 - Services offered without charge**

The Organiser shall provide the following services without charge during the period of the Exhibition:

- (1) first aid services
- (2) cleaning and maintenance of public areas and green areas, unless these have already been allocated to the participant by way of Participation Contract
- (3) directional signage on the Exhibition site
- (4) information service for visitors
- (5) security services on the Exhibition site, unless already allocated to the participant by way of Participation Contract
- (6) lost persons centre
- (7) lost and found

- (8) exhibition site lightening, unless already allocated to the participant by way of Participation Contract

#### **ARTICLE 13 - Use of the Exhibition logo**

The Commissioners General of Section may use the logo of the Exhibition solely for non-commercial purposes directly related to the Exhibition after having executed the Participation Contract with the Organiser and receiving the permission of the Commissioner General of the Exhibition. This right of use is not transferable.

#### **ARTICLE 14 - Assistance to developing countries**

To encourage participation of developing countries in the Exhibition, the Organiser will provide suitable support from the planning stage. Further information regarding these is contained in a separate publication which will be made available by the Organiser.

### **CHAPTER III: NON-OFFICIAL PARTICIPANTS**

#### **ARTICLE 15 - Application for participation**

1. Non-official participants who wish to take part as exhibitors in the Exhibition shall submit an application to participate together with the required information directly to the Organiser. The Organiser shall inform the respective governments of the said participants' intention to participate in the Exhibition. Requests for participation will only be considered upon approval by the Commissioner General of Section concerned, or otherwise the respective government.
2. The application to participate in paragraph 1 of this Article shall include a Theme Statement as described in Article 6 of "Special Regulation No.1 concerning the definition of the theme of the Exhibition and the guidelines for the development of the theme by the Organiser and the participants".
3. The Organiser shall communicate the results of the application to non-official participants without delay.

#### **ARTICLE 16 - Appointment of a Director**

1. Non-official participants shall appoint a Director to represent them in all matters related to their participation.
2. The Director shall be responsible for the preparation and operation of the participation concerned and shall supervise all personnel under his/her authority to ensure compliance with the laws and regulations described in Article 4 of this Special Regulation.

#### **ARTICLE 17 - Participation Contract**

1. All non-official participants shall enter into a Participation Contract with the Organiser. The Participation Contract for non-official participants shall be signed by the Director of the non-official participant and the Organiser.
2. The Participation Contract for non-official participants shall specify the conditions of participation for non-official participants, including provisions covering the supply of services.
3. The rights and benefits offered to non-official participants shall not, under any circumstances, be more favourable than those offered to official participants.



#### **ARTICLE 18 - Allocation of exhibition spaces**

1. Exhibition spaces shall be allocated so that there is a clear distinction between official participant spaces and non-official participant spaces.
2. Non-official participants will be provided with exhibition spaces determined by the Organiser. The amount of rent for these shall be decided by agreement between the non-official participant and the Organiser.

