

EXPO2005 GUIDELINES
FOR
OFFICIAL PARTICIPANTS

Use of Post Offices in Exhibition Site

(February 2005)



Japan Association for the 2005 World Exposition

Introduction

The Japan Post will set up three post offices within the site of EXPO 2005, AICHI, JAPAN (two in the Nagakute Area: West Gate Post Office (Main Office) and North Gate Branch Post Office; and one in the Seto Area: Seto Gate Branch Post Office).

These three post offices will provide various services, including postal and savings services, for Pavilion organizers as well as for Exhibition visitors. Please note, however, that there will be differences between the Main Office (West Gate Post Office) and branch offices (North Gate and Seto Gate Branch Post Offices) in terms of services provided and business hours.

With the aim of ensuring accurate delivery of mail for addressees within the Exhibition site, the Japan Post has also set up ZIP codes for individual areas in the Exhibition site and examples of how to address mail to individual Pavilions. This document describes how to use the post offices, including details of the above ZIP codes and examples. Please read this document carefully to understand its content well, and inform all the parties concerned as to the content, particularly to ensure that mail addresses for addressees within the Exhibition site will be correctly written in accordance with the examples shown later in this document. Your cooperation in this regard would be very much appreciated.

1. ZIP Codes

ZIP codes for individual areas in the Exhibition site (which will be used on and after March 10, 2005) are shown below. Please inform all parties concerned that they should use correct ZIP codes in mail addressed to your Pavilion, without fail.

<Nagakute Area>	480-0001
<Seto Area>	480-0002

2. Locations of post offices in the Exhibition site

The three post offices shown below will be set up in the Exhibition site (see map in Attachment 1).

[West Gate Post Office (Main Office)]: north of West Gate

Contact numbers: 0561-61-2771, 0561-61-2800

[North Gate Branch Post Office]: east of North Gate

Contact number: 0561-63-9007

[Seto Gate Branch Post Office]: west of Seto Gate

Contact number: 0561-84-4343

3. Mail delivery

As a rule, mail for addressees within the Exhibition site will first be delivered to West Gate Post Office (Main Office), then sorted to individual Official Participants' P.O. Boxes. Please note that express mail (including "Yu-Pack" express parcels) will be delivered directly to individually addressed Pavilions.

Please note also that mail addressed to organizations or individuals without P.O. Boxes (short-term event organizers and their staff etc.) will be delivered to the Association.

4. Services available at post offices in the Exhibition site

(1) Postal services

All kinds of domestic and international postal services, including the following, will be available:

- 1) Sale of postage and revenue stamps
- 2) Accepting postal packages for delivery
- 3) Sale of EXPO 2005-related commemorative articles, including commemorative stamp books
- 4) Accepting mail (including metered mail and postal permits)
- 5) Commemorative date stamps
- 6) Handling business reply mail
- 7) Accepting international postal packages
- 8) EMS (Express Mail Service) etc.

(2) Postal savings services

Services relating to the following will also be available:

- 1) Postal savings (except handling of installment savings and opening of ordinary, fixed-amount and fixed-term deposit accounts)
- 2) Postal transfer
- 3) Postal money orders
- 4) Payment to government agencies
- 5) Foreign money exchange, traveler's checks (T/C; purchase only)

[Accepted currencies]

Cash : US dollar, Euro, British Pound, Canadian dollar, Swiss Franc, Australian dollar, Korean won

T/C : US dollar, Euro, British Pound, Canadian dollar, Swiss Franc, Australian dollar, Japanese yen

(3) ATM

- 1) One ATM in each of the three post offices is available for withdrawal, deposit, balance inquiry, passbook updating etc.
- 2) At the ATMs, cash can be withdrawn/borrowed with cash/credit cards issued by overseas organizations in alliance with the Japan Post.

[Overseas organizations in alliance with the Japan Post]

- Financial organizations participating in any of the PLUS, CIRRUS, VISA Electron and Maestro networks
- Credit-card companies of VISA International, Master Card International, American Express, Diners Club and JCB

(4) Business days and business hours

1) West Gate Post Office (Main Office)

Services Available	Business Period	Business Days	Business Hours
Postal service	Mar. 10 - Mar. 24 Sep. 26 - Oct. 7	Weekdays	9:00 - 17:00
		Sat., Sun, and holidays	9:00 - 12:30
	Mar. 25 - Sep. 25	Every day	9:00 - 19:00
Postal savings service	Mar. 10 - Oct. 7	Weekdays	9:00 - 16:00
		Sat., Sun, and holidays	Out of service
ATM	Mar. 10 - Mar. 24 Sep. 26 - Oct. 7	Weekdays	9:00 - 17:00
		Sat., Sun, and holidays	9:00 - 12:30
	Mar. 25 - Sep. 25	Every day	9:00 - 19:00

2) North Gate Branch Post Office

Services Available	Business Period	Business Days	Business Hours
Postal service ATM	Mar. 18 - Mar. 20 and Mar. 24	Weekdays	9:00 - 17:00
		Sat., Sun, and holidays	9:00 - 12:30
	Mar. 25 - Sep. 25	Every day	9:00 - 19:00

3) Seto Gate Branch Post Office

Services Available	Business Period	Business Days	Business Hours
Postal service ATM	Mar. 18 - Mar. 20 and Mar. 24	Weekdays	9:00 - 17:00
		Sat., Sun, and holidays	9:00 - 12:30
	Mar. 25 - Apr. 25	Every day	9:00 - 17:30
	Apr. 26 - Jul. 19	Every day	9:00 - 18:00
	Jul. 20 - Aug. 31	Every day	9:00 - 19:00
	Sept. 1 - Sept. 25	Every day	9:00 - 18:00

5. Setting up P.O. Boxes

P.O. Boxes for individual Official Participants will be set up in West Gate Post Office. Mail addressed to Pavilions will be placed in their own P.O. Boxes; individual Pavilions are required to send their representatives to West Gate Post Office to pick up their mail.

Please note that mail can be picked up from P.O. Boxes only from 9:00 until West Gate Post Office closing time.

6. How to address mail

Mail for individual Pavilions should be addressed as shown below:

<Japanese>

〒480-0001

愛・地球博 長久手会場 私書箱（番号）号
（パビリオン名）
（受取人名）

<English>

To: (Name of Person)

(Name of Pavilion)

P.O. BOX (Number)

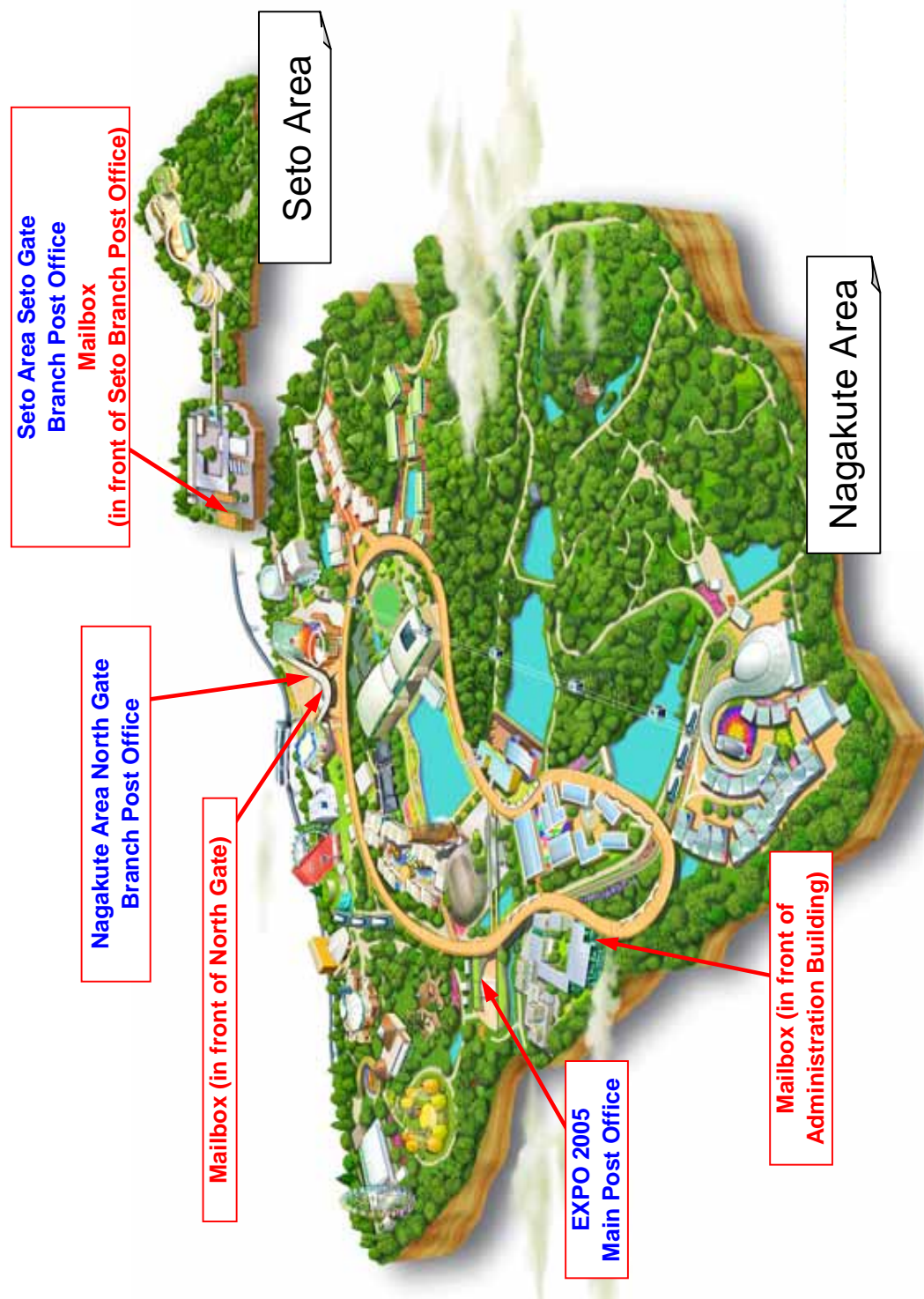
Nagakute Area, EXPO 2005, AICHI

480-0001, JAPAN

7. P.O. Box numbers

P.O. Box numbers assigned to individual Pavilions are shown in Attachment 2.

Location Map of Post Offices in EXPO 2005, AICHI, JAPAN



Common 1

Name of Nation (Organization)		P.O. Box Number
イエメン共和国	Republic of Yemen	214
イラン・イスラム共和国	Islamic Republic of Iran	212
インド	India	216
カタール国	State of Qatar	213
サウジアラビア王国	Kingdom of Saudi Arabia	215
スリランカ民主社会主義共和国	Democratic Socialist Republic of Sri Lanka	229
大韓民国	Republic of Korea	227
中華人民共和国	People's Republic of China	226
ネパール王国	Kingdom of Nepal	217
パキスタン・イスラム共和国	Islamic Republic of Pakistan	231
バングラデシュ人民共和国	People's Republic of Bangladesh	228
ブータン王国	Kingdom of Bhutan	224
モンゴル国	Mongolia	225
ウズベキスタン共和国	Republic of Uzbekistan	220
カザフスタン共和国	Republic of Kazakhstan	221
キルギス共和国	Kyrgyz Republic	222
タジキスタン共和国	Republic of Tajikistan	223

Common 2

Name of Nation (Organization)		P.O. Box Number
アメリカ合衆国	United States of America	241
アルゼンチン共和国	Argentine Republic	262
カナダ	Canada	253
キューバ共和国	Republic of Cuba	256
ドミニカ共和国	Dominican Republic	261
メキシコ合衆国	United Mexican States	260
エクアドル共和国	Republic of Ecuador	263
ベネズエラ・ボリバル共和国	Bolivarian Republic of Venezuela	264
ペルー共和国	Republic of Peru	265
ボリビア共和国	Republic of Bolivia	266
エルサルバドル共和国	Republic of El Salvador	242
グアテマラ共和国	Republic of Guatemala	243
コスタリカ共和国	Republic of Costa Rica	244
ニカラグア共和国	Republic of Nicaragua	245
パナマ共和国	Republic of Panama	246
ベリーズ	Belize	247
ホンジュラス共和国	Republic of Honduras	248
国際連合	United Nations	257
経済協力開発機構	Organisation for Economic Co-operation and Development	258
国際赤十字・赤新月運動	International Red Cross and Red Crescent Movement	249
国際熱帯木材機関	International Tropical Timber Organization	259

Common 3

Name of Nation (Organization)		P.O. Box Number
イタリア共和国	Republic of Italy	30
ギリシャ共和国	Hellenic Republic	27
クロアチア共和国	Republic of Croatia	28
大リビア・アラブ社会主義人民 ジャマーヒリーア国	Great Socialist People's Libyan Arab Jamahiriya	29
スペイン	Spain	33
チュニジア共和国	Republic of Tunisia	36
ドイツ連邦共和国	Federal Republic of Germany	31
トルコ共和国	Republic of Turkey	35
フランス共和国	French Republic	32
ブルガリア共和国	Republic of Bulgaria	34
ボスニア・ヘルツェゴビナ	Bosnia and Herzegovina	37
モロッコ王国	Kingdom of Morocco	23
ヨルダン・ハシミテ王国	Jordan	21

Common 4

Name of Nation (Organization)		P.O. Box Number
アイルランド	Ireland	45
ウクライナ	Ukraine	42
オーストリア共和国	Republic of Austria	61
オランダ	The Netherlands	51
グレートブリテン及び 北部アイルランド連合王国	United Kingdom of Great Britain and Northern Ireland	62
スイス連邦	Swiss Confederation	60
チェコ共和国	Czech Republic	44
ベルギー王国	Kingdom of Belgium	59
ポーランド共和国	Republic of Poland	43
ポルトガル共和国	Portugal	49
リトアニア共和国	Republic of Lithuania	63
ルーマニア	Romania	46
ロシア連邦	Russian Federation	64
アゼルバイジャン共和国	Republic of Azerbaijan	53
アルメニア共和国	Republic of Armenia	54
グルジア	Georgia	55
アイスランド共和国	Iceland	58
スウェーデン王国	Sweden	
デンマーク王国	Denmark	
ノルウェー王国	Norway	
フィンランド共和国	Finland	

Common 5

Name of Nation (Organization)		P.O. Box Number
エジプト・アラブ共和国	Arab Republic of Egypt	71
南アフリカ共和国	Republic of South Africa	74
アンゴラ共和国	Republic of Angola	78
ウガンダ共和国	Republic of Uganda	79
エチオピア連邦共和国	Federal Democratic Republic of Ethiopia	80
エリトリア国	State of Eritrea	81
ガーナ共和国	Republic of Ghana	82
ガボン共和国	Gabonese Republic	83
カメルーン共和国	Republic of Cameroon	84
ギニア共和国	Republic of Guinea	85
ケニア共和国	Republic of Kenya	87
コートジボワール共和国	Republic of Cote d'Ivoire	88
コンゴ共和国	Republic of the Congo	89
コンゴ民主共和国	Democratic Republic of the Congo	90
サントメ・プリンシペ民主共和国	Democratic Republic of Sao Tome and Princi	91
ザンビア共和国	Republic of Zambia	92
ジブチ共和国	Republic of Djibouti	93
ジンバブエ共和国	Zimbabwe	94
スーダン共和国	The Republic of the Sudan	95
セネガル共和国	Republic of Senegal	96
タンザニア連合共和国	United Republic of Tanzania	97
チャド共和国	Republic of Chad	98
ナイジェリア連邦共和国	Federal Republic of Nigeria	99
ブルキナファソ	Burkina Faso	100
ブルンジ共和国	Republic of Burundi	101
ベナン共和国	Republic of Benin	102
マダガスカル共和国	Republic of Madagascar	103
マリ共和国	Mali	104
モーリタニア・イスラム共和国	Islamic Republic of Mauritania	105
ルワンダ共和国	Republic of Rwanda	106

Common 6

Name of Nation (Organization)		P.O. Box Number
インドネシア共和国	Republic of Indonesia	160
オーストラリア	Australia	143
カンボジア王国	Kingdom of Cambodia	162
シンガポール共和国	Republic of Singapore	142
タイ王国	Kingdom of Thailand	161
ニュージーランド	New Zealand	141
フィリピン共和国	Republic of the Philippines	144
ブルネイ・ダルサラーム国	Brunei Darussalam	148
ベトナム社会主義共和国	Socialist Republic of Viet Nam	147
マレーシア	Malaysia	146
ラオス人民民主共和国	Lao People's Democratic Republic	145
キリバス共和国	Republic of Kiribati	149
サモア独立国	Independent State of Samoa	150
ソロモン諸島	Solomon Islands	151
ツバル	Tuvalu	152
トンガ王国	Kingdom of Tonga	153
バヌアツ共和国	Republic of Vanuatu	154
パプアニューギニア	Papua New Guinea	155
パラオ共和国	Republic of Palau	156
フィジー共和国	Republic of the Fiji islands	157
マーシャル諸島共和国	Republic of the Marshall Islands	158
ミクロネシア連邦	Federated States of Micronesia	159