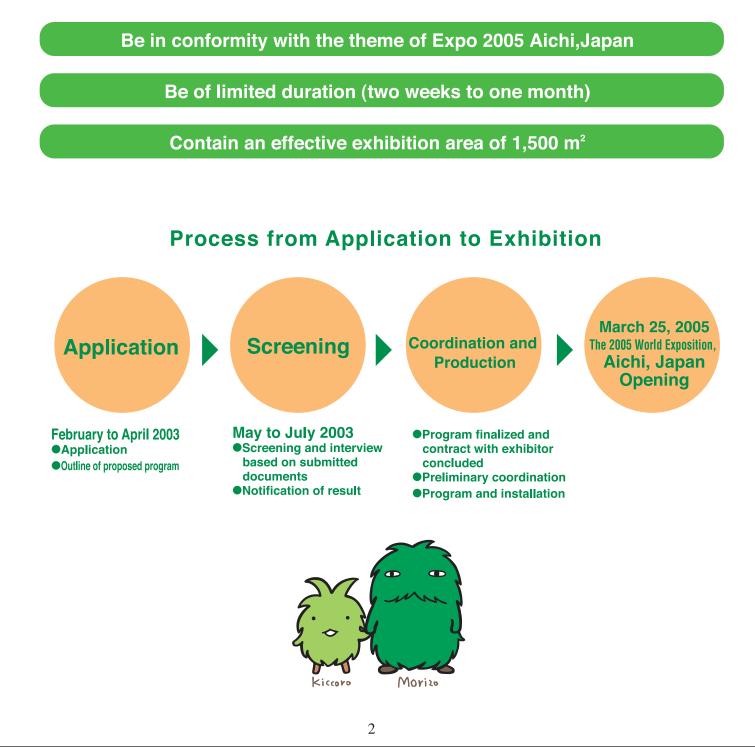
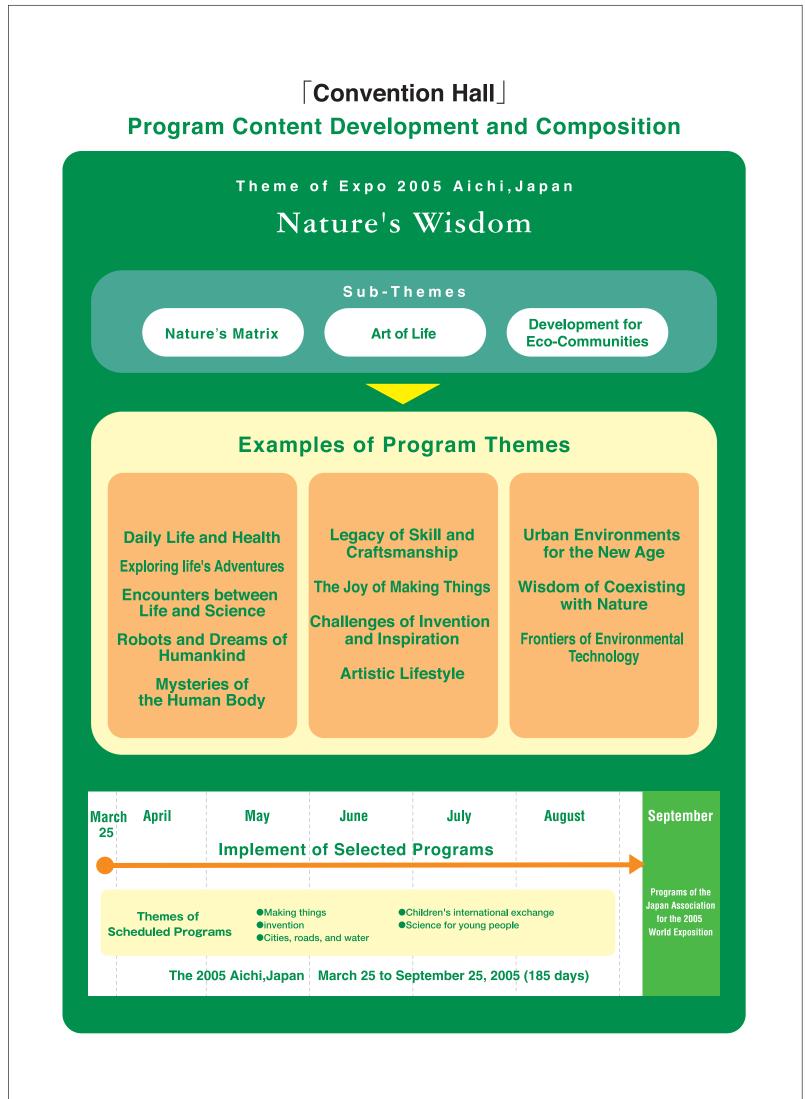


# **New Perspectives and Expertise for the Future**

The 2005 World Exposition, Aichi Japan, opening on March 25, 2005, will make pavilions and the convention hall available for use on a time-shared basis (used for specific blocks of time during the Expo for a succession of exhibitions). These pavilions and the convention hall will feature a variety of exhibitions related to the theme and sub-themes of the exposition. Several programs are already scheduled for the convention hall, and with the aim of providing unique, diverse programs for the overall exposition, this area will also be open for wider participation by application. Association, Public corporations and other organizations are welcome to submit proposals for programs that express creativity, know-how, and networking capability in ways that will create a dynamic synergy befitting this first international exposition of the 21st century.

# **Program Requirements**





## **Guidelines for Participants**

## Convention Hall space

(1) Rental fee: 300,000 yen/day (Rental fee will be charged for moving-in and moving-out days as well.)

## (2) Scope of rental fee

- The above rental fee includes use of the waiting room, storage facilities, and built-in equipment installed in each room.
  The above rental fee does not include electricity, water, sewage,and other utility charges. The exhibitor will be billed separately for these fees.
- Each exhibitor will be responsible for security, cleaning, and garbage disposal during the rental period, and for the removal of Each exhibitor will be responsible for sea any waste materials.
   Effective exhibition area: approx. 1,500 m<sup>2</sup>

# (3) Commercial Activities

- Commercial activities are limited to the sale of merchandise. In principle, the sale of food and beverages will not be permitted. (Note: Sale of merchandise requires separate approval of the Japan Association for the 2005 World Exposition.)
   Commercial activities are limited to a maximum of 20% of the exhibition area.
- The exhibitor is required to pay 10% of the proceeds from commercial activities as royalties to the Japan Association for the 2005 World Exposition

- (4) Use of outdoor area
  The outdoor area (tentatively called the -Convention Plaza-) will be available for use by exhibitors. (Note: Use of the outdoor area requires separate approval of the Japan Association for the 2005 World Exposition.)
  - The exhibitor is required to submit to the Japan Association for the 2005 World Exposition a copy of all application documents for use of the convention hall

### Application Process

- (1) Eligibility The applicant should be a socially respectable association, public corporation, organization, or a group of corporations or organizations, or its representative having a program that is compatible with the goals of Expo 2005 Aichi, Japan, and possessing the financial, planning, and management capabilities to implement this program. The applicant must also meet the following criteria. Note: Applications for exhibitions intended as advertisement for specific nations, religions, corporations, etc. will not be accepted.
  - Term: In principle, for a period of two weeks to one month (including moving-in and moving-out days)
    Scale: Program suitable for the effective exhibition area of approximately 1,500 m<sup>2</sup>
    Note: In principle, the entire Convention Hall shall be occupied by one program; however, arrangements may be made to

  - 3 Content: A program with an exhibition, forum, live event, images, workshops, etc. suitable for an international exposition and appealing to a wide range of visitors, from children to the elderly

### (2) Inquiries

For further information regarding applications, contact the Convention Hall Application Office by telephone, fax, or e-mail. (3) Submitting the application

- Applications are requested to mail the application with necessary documents as follows.
  Send the application with documents to the Convention Hall Application Office, The 2005 World Exposition, Aichi, Japan.
  Applications must be received between February 25, 2003, and April 30, 2003.

- (3) Documents to be submitted (submit ten of each (one original and nine copies)):
  (1) Application form 2) Outline of proposed program
  (3) Corporate or organizational profile including summary of the business activities, etc. of the applicant

### (4) Handling of submitted documents

If the applicant is selected for participation, information included in the submitted documents may be publicly disclosed. The applicant will retain the copyright for submitted documents; however, the Japan Association for the 2005 World Exposition will be permitted to use them, when necessary, without compensation to the applicant.

### Information to be Provided

(1) Application form

Submit the application form according to the instructions given separately. The application form should be accompanied by an attachment that includes the organizational structure of the applicant and the roles of the persons in charge of the proposed program

#### (2) Outline of the proposed program

- An outline of the proposed program should be described on two A3-size sheets and include the following information. (The format is left to the discretion of the applicant.)

- (i) Relationship of the proposed program is concept or theme to the theme or a sub-theme of Expo 2005 Aichi Japan
  (2) Composition of the overall exhibition and explanation of exhibition content and message
  (3) Materials providing a rough image of the zoning and program content (perspective, photographs, sketches, etc.)
- Note: When wishing to use the outdoor area, include appropriate materials for this area. ④ Project plan (scale and organization of the proposed program)

### Screening and Final Decision

(1) Screening method: The Screening Committee will review and select applicants based on the submitted documents

 (The Committee may request additional materials and an interview as well as revision of the submitted proposal.)
 (2) Screening Criteria: Appropriateness of the theme, the timeliness and public appeal of the program content that leads to an increased visitor turn-out, novelty of the approach, public nature of the program content, powerful message suitable for all generations including children, program feasibility, appropriateness of the term and scale (3) Result: Applicants will be notified of the result of the screening in writing

# **Convention Hall Application Office** The 2005 World Exposition, Aichi, Japan

3-5-27 Nishiki Naka-ku, Nagoya 460-0003 Tel:052-961-3230 Fax:052-961-3231 4-8-18 Akasaka Minato-ku, Tokyo 107-8417 Tel:03-3478-7143 Fax:03-3478-7143

e-mail:jimukyoku@convention-expo2005.jp Note: For further information, contact either office from 0930 to 1730, weekdat

Application for Convention Hall Exhibition Program



Title	
Theme and Outline	
Desired Timing/Duration	Please indicate first, second and third preferences
Organizer	
Name of Applicant and Contact Detail	
Management/Operation Organization	
Public Relations Plan	
Proposed Budget and Fund Raising Methods	
Previous Experiences with Similar Events as Exhibitor	Event title, Event outline, Program budget, Program duration

